




## Paper Submission Procedure

Authors of an accepted oral or poster presentation have the option to submit a full scientific paper for publication. This document details the practical steps to submit a paper.  Other important author information can be found at <https://enc-series.org/2025/author-information/>.


The MDPI Sciforum platform is used for paper submissions and reviews. Two steps are required. The first step can be completed at any time. The second step is the actual submission of the paper.

### Step 1: Sciforum account, Load Abstract and Authors

Before your paper is ready, please complete the following steps in preparation of paper submission. This step can be done at any time as your abstract has already been approved. This step is needed to get the system prepared to receive your paper:

- Click **Log In** on the main page of <https://sciforum.net/>.
  - If you already have an MDPI or Sciforum account, use your existing account to log in.
  - Otherwise, create a new account by clicking **Register now**.
- While logged in, go to: <https://sciforum.net/event/ENC2025>.
- Click **Submit Abstract**.
- The next page will be the **New Submission** page. You will be presented with a list of ENC 2025 topics. Select the topic that is most relevant to your paper and click **Continue to add title/abstract**.
- We then ask you to enter the following:
  - **Title:** The title of your paper.
  - **Abstract:** Please paste in your abstract.
  - **Keywords:** Add one or more keywords that apply to your paper.
  - **Additional comments to event administrators:**

In this field, please suggest up to 5 potential reviewers (name, affiliation, e-mail) who would be suitable to review the paper. The suggested reviewers should be independent and not connected to the work in any way. These suggestions will be taken into consideration alongside other potential reviewers, although they may not be selected. In this field, you can also highlight any information you would like to make the editorial and peer review board aware of.
  - **Open access:** Check the box to accept the conference Open Access Policy.

- Click **Continue to add authors**.
- On the next page, you will already be listed as the corresponding author.
  - If “This person does not have any affiliations defined” is shown, add the affiliation by clicking the small pencil icon .
  - Please add all authors at this stage. This is important to ensure we have all contacts for the paper.
  - Click **Preview submission**.
- On the next page, you will see a summary. Click **Send to editors**.
- By the end of the next working day, you will receive an email confirmation from Sciforum with “Abstract accepted” in the subject line. The approval is merely a formality because we have already approved your abstract. The purpose is to create a record for your ENC 2025 contribution in Sciforum. We apologise that the abstract portal and paper submission portal are not the same.


### END OF STEP 1

## Step 2: Submit paper

When you are ready to submit your paper, perform the following steps:

- Open your submissions overview: <https://sciforum.net/dashboard/author/submissions>
  - Log in using the same account as used above.
  - *Remark:* You can also use the direct link in the auto-generated emails which you will have received from Sciforum.
- You will see your submission in the list, with an **Upload** button in the **Actions** column. Click the **Upload** button.
- The next page will be the **Submit Submission Files** page. At the bottom of the page, you can now upload your **Original files (zip / word)**.
  - For papers in Word format, upload your .docx or .doc file.
  - For papers in LaTeX format, upload a .zip file containing your original LaTeX file(s) and a PDF version of your paper.
- Click **Submit** to transfer your file (.docx, .doc or .zip).
- The process is now complete, as confirmed by the text **Full files pending approval** in the **Status** column of the list.

You will be kept informed of the further review process by emails which are sent by Sciforum. You can also check the status of your submission at all times in the **Status** column of the list.

 Other important author information, this document and any updates can be found at: <https://enc-series.org/2025/author-information/>. Before submitting your paper, please double-check that it complies with all the requirements listed on the author information page!

*Thank you for your contributions and support to ENC 2025!*